



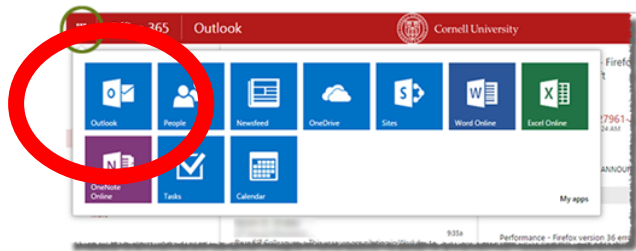
Dear Parents,

This email is to explain how we plan to setup all children with their own Knypersley First School email so they can access our online lessons and live learning in the event of a lockdown or a bubble closure.

The details for your child's email, including their username and password are on a sticker. Labels will come home with your child today, you will need to add the sticker to their home links books.

To activate this email, you need to go to <https://www.office.com> and login using the username and password stated on the sticker. Please take care to type it in to the box correctly.

Once you are into outlook please click in to the outlook email account



and send a test email to your class email address which will be:

Nursery – homeworknurs@knypersley.staffs.sch.uk

Busy Bees - homeworkbb@knypersley.staffs.sch.uk

Creative Caterpillars – homeworkcc@knypersley.staffs.sch.uk

Class 2 – homework2@knypersley.staffs.sch.uk

Class 3 – homework3@knypersley.staffs.sch.uk

Class 4 – homework4@knypersley.staffs.sch.uk

Class 5 – homework5@knypersley.staffs.sch.uk

Class 6 – homework6@knypersley.staffs.sch.uk

Class 7 – homework7@knypersley.staffs.sch.uk

Class 8 – homework8@knypersley.staffs.sch.uk

Class 9 – homework9@knypersley.staffs.sch.uk



Please can you email us from your child's email address by Sunday 11th October at the latest please just confirming you are up and running.

We will then share guidance with you regarding the app we will use to deliver lessons to your child.

If you need any help with your login / setup please email our admin@knypersley.staffs.sch.uk address.

Yours sincerely

Mrs E Goodyear
Headteacher